



Interno Company for General Contracting & General Trading Ltd

**HSE  
MANAGEMENT SYSTEM  
MANUAL**

**ISO 14001:2015  
OHSAS18001:2007**

## **PERSONAL PROTECTIVE EQUIPMENT POLICY**

Interno Company recognizes and respects the importance of PPE and its goal of preventing the potential risk for injuries & incidents. This PPE policy applies to all INTERNO Company employees and subcontractors.

### **Hazard Assessment**

To avoid injuries or incidents occurring, a Designated Safety Representative together with the relevant Department Manager will conduct hazard assessments to determine the PPE requirements prior to tasks being performed.

### **Selection of Correct PPE**

The INTERNO COMPANY Safety Representative will ensure that the correct PPE is used i.e. The PPE chosen must offer adequate protection against the Hazards identified during the Hazard Assessment. Only PPE that meets NIOSH standards will be acceptable for use.

### **Responsibility**

The Department Managers have the primary responsibility of implementing and enforcing the PPE Policy. This includes providing appropriate PPE & training to employees. Employees are also responsible for following the PPE policy, more specifically, using the correct PPE where required and ensuring proper care. The employees also need to inform their supervisor if the PPE needs to be replaced.

### **Training**

The HSE department is responsible for conducting training for employees relating to the correct use of PPE. Training will be conducted when PPE is issued to employees and when incorrect usage of PPE is identified.

Failure to follow the rules regarding PPE Policy will result in disciplinary action up to and including termination.

**Eileen Rassam, General Manager**

**Erbil Kurdistan - Iraq**

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